

**School Improvement Plan
2010-2011**

Principal: Leigh Becker

School: Burke/Memorial School

Goal 1: To improve student performance (for all subgroups) in grades three and four on the MCAS English-Language Arts test by maintaining (if 90% or above) or increasing (if below 90%) “Proficient” and “Advanced” levels by 5 percentage points.

Action Steps	Participants	Timeline	Anticipated Outcome
Analyze 2010 MCAS results to identify strengths and weaknesses. Discuss in collaborative team meetings.	Leigh Becker, Principal, Eileen Harvey, Asst. Principal, Joe Parkhurst, Instructional Coach, Teachers	September-October	Focus attention on areas of need for raising student achievement levels
Develop SMART goals based on state and local assessment data to increase student learning in English-Language Arts.	Leigh Becker, Eileen Harvey, Joe Parkhurst, Teachers	November	Focus attention on areas of need for raising student achievement levels
Develop, implement, and assess the effectiveness of teaching practices and activities connected to SMART goals using common rubrics.	Joe Parkhurst, Teachers	November-March	Improved instructional practices to increase student learning
Organize professional development workshop (Write Traits) on October 8, 2010 for grades kindergarten through grade four.	Leigh Becker, Principal Wendy Rocha, Principal (McGovern)	September-October	Build teacher capacity leading to improved student achievement.
Implement and assess teaching	Joe Parkhurst, Teachers	November-June	Improved instructional

practices from Write Traits Participant Book to improve student writing.			practices to increase student learning
Implement an inclusive team teaching model (general ed./special ed.) for students with disabilities in ELA in grades 3 & 4.	Leigh Becker, Eileen Harvey, Joe Parkhurst, Teachers	September-June	Improved capacity to meet the needs of all learners
Use daily intervention times to give struggling students more time and support to learn, and provide enrichment to students in need of greater challenge.	Joe Parkhurst, Teachers, Reading Specialists	September-June	Improved capacity to meet the needs of all learners
Continue afterschool tutoring to prepare students at risk for Spring 2011 MCAS tests.	Leigh Becker, Eileen Harvey, Joe Parkhurst, Teachers	January-May	Additional instruction to better meet the needs of at-risk learners

Goal 2: To improve student performance (for all subgroups) in grades three and four on the MCAS Mathematics test by maintaining (if 90% or above) or increasing (if below 90%) “Proficient” and “Advanced” levels by 5 percentage points.

Action Steps	Participants	Timeline	Anticipated Outcome
Plan and support full implementation of Everyday Math program	Leigh Becker, Eileen Harvey, Joe Parkhurst, Teachers	September-June	Effective implementation of new math program.
Analyze 2010 MCAS results to identify strengths and weaknesses. Discuss in collaborative team meetings.	Leigh Becker, Principal, Eileen Harvey, Asst. Principal, Joe Parkhurst, Instructional Coach, Teachers	September-October	Focus attention on areas of need for raising student achievement levels
Develop SMART goals based	Leigh Becker, Eileen Harvey,	November	Focus attention on areas of

on state and local assessment data to increase student learning in Mathematics.	Joe Parkhurst, Teachers		need for raising student achievement levels
Develop, implement, and assess the effectiveness of teaching practices and activities connected to SMART goals using common assessments.	Joe Parkhurst, Teachers	November-May	Improved instructional practices to increase student learning
Implement an inclusive team teaching model (general ed./special ed.) for students with disabilities in mathematics in grades 3 & 4.	Leigh Becker, Eileen Harvey, Joe Parkhurst, Teachers	September-June	Improved capacity to meet the needs of all learners
Use daily intervention times to give struggling students more time and support to learn, and provide enrichment to students in need of greater challenge.	Joe Parkhurst, Teachers, Title 1 Math Teacher,	September-June	Improved capacity to meet the needs of all learners
Continue afterschool tutoring to prepare students at risk for Spring 2011 MCAS tests.	Leigh Becker, Eileen Harvey, Joe Parkhurst, Teachers	January-May	Additional instruction to better meet the needs of at-risk learners

Goal 3: To develop and implement a Bullying Prevention Plan.			
Action Steps	Participants	Timeline	Anticipated Outcome
Assemble a cross-functional Bullying Prevention Team.	Leigh Becker, Eileen Harvey	September	Team will lead efforts to develop Bullying Prevention plan
Provide professional development to all staff	Leigh Becker, Eileen Harvey, Wendy Rocha	September-November	Establish common base of knowledge about bullying

regarding bullying behavior, school policies, and procedures.			behavior, policies, and procedures.
Survey parents, students, and staff to assess school climate, measure incidence of bullying, and response to bullying	Leigh Becker, Eileen Harvey, Computer Education Teachers, Parents, Students	November	Gather baseline data to help develop Bullying Prevention Plan.
Research and develop Bullying Prevention Plan to share with school community.	Bullying Prevention Team	October-December	Broaden ownership and responsibility for bullying prevention to all members of our school community.
Implement school and community-wide Open Circle activities that support Bullying Prevention Plan.	Bullying Prevention Team, Faculty, Students, Parents	December-June	Broaden ownership and responsibility for bullying prevention to all members of our school community.
Survey parents, students, and staff at end of year to assess progress with plan goals.	Leigh Becker, Eileen Harvey, Computer Education Teachers, Parents, Students	May-June	Gather data to determine effectiveness of plan.

Goal 4: To develop a revised comprehensive Elementary Parent/Student Handbook.			
Action Steps	Participants	Timeline	Anticipated Outcome
Meet with individual school councils to discuss the goal set by 2009-2010 “to develop a joint council to revise the Parent/Student Handbook”.	Members of Burke-Memorial and McGovern School Councils	October	Plan to form joint council to work on project
Gather and share collected data on elements of a comprehensive	Members of Joint Elementary School Council	November	List of agreed upon elements of a comprehensive parent/student

student handbook.			handbook
Work at respective schools to write specific sections of handbook	Members of Burke-Memorial and McGovern School Councils	December - March	Drafts of sections that will be shared at joint council meeting
Meeting to revise drafts and finalize sections written at individual school councils	Members of Joint Elementary School Council	January – April	Revised final versions of sections of handbook
Share draft Elementary Parent/Student Handbook with faculty for review.	Leigh Becker, Wendy Rocha, Eileen Harvey	April	Final Copy of revised Elementary Parent/Student Handbook
Present revised Elementary Parent/Student Handbook to Superintendent and School Committee for approval.	Leigh Becker, Wendy Rocha, Eileen Harvey	April	Approved Elementary Parent/Student Handbook