

**Medway Public Schools
Medway, MA**

School Improvement Plan

School: John D. McGovern School

Grades: 1 – 2

Academic Year: 2010 – 2011

Goal 1: To improve the area of English Language Arts as measured by the Developmental Reading Assessment (DRA) by providing appropriate support to increase in the percentage of students who reach the instructional level benchmark by 5% and/or increase DRA reading placement by three levels.			
Review DRA results of 2009/2010 School Year with teachers at PLCs.	Professional Learning Community Teams Instructional Coach Principal	September /October	Understanding of percentages of students who met or exceeded benchmark and children who need additional support in ELA.
Determine which students are below or above benchmark expectations.	Individual Classroom Teachers	October	List of students who did not meet anticipated benchmarks
Develop a plan to provide additional support using the tiered system of the ELA program for students who are below benchmarks.	Classroom Teachers Reading Support Teachers Special Needs Teachers	October	Intervention plan for students who are not meeting benchmarks
Reassess students to determine growth.	Classroom Teachers	November, February, June	Understanding of percentages of students who met or exceeded benchmark and children who need additional support in ELA.
Ongoing review of student progress to determine intervention needs.	PLC teams	November – June	Redistribution of students receiving reading support

Goal 2: To improve student achievement in the content areas of English language arts and mathematics by investigating additional comprehensive assessment programs that include formative assessment and summative assessment.

Action Steps	Participants	Timeline	Anticipated Outcome
Continue to investigate comprehensive K – 8 assessment programs in English language arts and mathematics.	Elementary Principals Middle School Principal Instructional Coaches Reading Support Team	November - June	Comparative study of various assessments
Determine criteria by which the assessment will be selected, based on the needs of teachers, administration and parents.	Elementary Principals Middle School Principal Instructional Coaches Reading Support Team	December	List of elements necessary to meet requirements for Medway K-8 Assessment Program
Pilot one or more selected assessment programs and analyze the value of the data obtained.	Elementary Principals Middle School Principal Instructional Coaches Reading Support Team	March - May	Determination of which program best meets criteria
Share information about the chosen pilot assessment program/s with appropriate personnel.	Elementary Principals Middle School Principal Instructional Coaches Reading Support Team	March - May	Comparative list to be reviewed by Superintendent.
Select an assessment program that best meets the needs of students, teachers, parents and administration in Medway.	Elementary Principals Middle School Principal Superintendent Assistant Superintendent	May – June	School Committee Presentatio

Goal 3: To develop and implement a Bullying Prevention Plan.			
Action Steps	Participants	Timeline	Anticipated Outcome
Assemble a cross-functional Bullying Prevention Team.	Wendy Rocha	September	Team will lead efforts to develop Bullying Prevention plan
Provide professional development to all staff regarding bullying behavior, school policies, and procedures.	Wendy Rocha Leigh Becker, Eileen Harvey,	September-November	Establish common base of knowledge about bullying behavior.
Survey parents, students, and staff to assess school climate, measure incidence of bullying, and response to bullying	Wendy Rocha, Staff, Parents	November	Gather baseline data to help develop Bullying Prevention Plan.
Research and develop Bullying Prevention Plan to share with school community.	Bullying Prevention Team	October-December	Broaden ownership and responsibility for bullying prevention to all staff members.
Implement school and community-wide Open Circle activities that support Bullying Prevention Plan.	Bullying Prevention Team, Faculty, Students, Parents	December-June	Broaden ownership and responsibility for bullying prevention to all staff members.
Survey parents, students, and staff at end of year to assess progress with plan goals.	Wendy Rocha, Computer Education Teachers, Parents, Students	May-June	Gather data to determine effectiveness of plan.

Goal 4: To develop a revised comprehensive Medway Elementary Parent/Student Handbook

Action Steps	Participants	Timeline	Anticipated Outcome
Meet with individual school councils to discuss the goal set by 2009-2010 “to develop a joint council to revise the Parent/Student Handbook”.	<ul style="list-style-type: none"> • Members of McGovern School Council • Members of Burke-Memorial School Council 	October	Plan to form joint council to work on project
Gather and share collected data on elements of a comprehensive student handbook.	Members of joint Elementary School Council	November	List of agreed upon elements of a comprehensive parent/student handbook
Work at respective schools to write specific sections of handbook	<ul style="list-style-type: none"> • Members of McGovern School Council • Members of Burke-Memorial School Council 	December - March	Drafts of sections that will be shared at joint council meeting
Meeting to revise drafts and finalize sections written at individual school councils	<ul style="list-style-type: none"> • Members of joint Elementary School Council 	January – April	Revised final versions of sections of handbook
Share draft Elementary Parent/Student Handbook with faculty for review.	<ul style="list-style-type: none"> • Principals 	April	Final copy of revised Elementary Parent/Student Handbook
Present revised Elementary Parent/Student Handbook to Superintendent and School Committee for approval.	<ul style="list-style-type: none"> • Principals 	April	Approved Elementary Parent/Student Handbook