

School Improvement Plan

School: Medway Middle School Grades: 5-8 Academic Year: 2010 – 2011

Goal #1

Rationale: The Middle School schedule has undergone a number of modifications over the past years. A complete schedule review, however, has not been conducted. A review of the schedule is necessary to ensure that the schedule effectively and efficiently meets the needs of all middle school learners.			
Goal # 1: To review and make changes to the current middle school schedule to improve curricular and instructional programs and student support activities.			
Action Steps	Participants	Timeline	Anticipated Outcome
Survey faculty and staff to gain understanding of the strengths and challenges of current middle school schedule.	Faculty Advisory Committee (FAC), Principal	November – December 2010	Improve understanding of the strengths and weaknesses of the current schedule from the perspective of faculty.
Conduct focus groups of faculty, students, and parents to discuss strengths and challenges of the schedule.	FAC, School Council	December 2010 - January 2011	Ask questions about strengths and weaknesses of current schedule raised by the survey.
Form “Schedule Review Committee”	FAC	December 2010	Identify group to take responsibility for reviewing school schedule

Gather information about middle school schedules, from similar and local middle schools, and to recommend models of schedules	FAC	December 2010 – February 2011	Make recommendation for scheduling change to middle school administration
Recommend changes to middle school schedule, if warranted	Schedule Review Committee	February-March 2011	Assess impact of recommended changes on learning experience and school resources
Communicate recommended schedule to middle school community	Schedule Review Committee	March – April 2011	Inform community and create support for changed schedule by highlighting improvements to the middle school program
Implement improved middle school schedule	Assistant Principal, Principal	September 2011	Improve quality of middle school program through scheduling that more effectively meets the needs of all learners

Goal #2

Rationale: Medway Middle School’s grouping practices may not align with current research, and middle school best practice. A review of relevant research related to grouping practices, and practices of exemplary middle schools will allow Medway Middle School to implement the most current and effective middle school practices to support our learners.			
Goal 2: To review and assess the effectiveness of current middle school student grouping practices.			
Action Steps	Participants	Timeline	Anticipated Outcome
Form a “Grouping Practices Study Group”	School Council	December 2010	Study Group will study middle school grouping practices and make recommendations for changes.

Review research related to Student Grouping Practices	Grouping Practices Study Group	December 2010-February 2011	Understand outcomes of research in the area of grouping practices to inform possible recommended changes.
Review grouping practices of exemplary middle schools	Grouping Practices Study Group	January – March 2011	Understand practices of exemplary middle schools
Develop possible recommended changes to grouping practices	Grouping Practices Study Group, School Council	March-April 2011	Identify and recommend most effective middle school grouping practices for Medway Middle School
Communicate recommended changes to grouping practices to the middle school community	Grouping Practices Study Group, School Council	April-May 2011	Inform community and create support for changed schedule by highlighting improvements to the middle school program
Identify professional development needs for faculty to successfully implement recommended grouping practices	Instructional Coaches, School Council, Assistant Principal, Principal	April 2011	Provide professional support to faculty to teach within changed grouping practices

Goal #3

Rationale: The curricular program must be aligned to state standards to provide the most appropriate educational learning experiences for Medway Middle School students.			
Goal #2: To ensure the curricular program is aligned to state and national standards across all subjects.			
Action Steps	Participants	Timeline	Anticipated Outcome

Create curricular maps in all curriculum areas, grades 5-8	Faculty, Instructional Coaches	October 2010 – June 2011	Provide clarity of gaps and overlaps of curriculum between teachers.
Utilize Atlas Rubicon to create subject and grade-level curriculum maps	Faculty, Instructional Coaches,	November 2010-June 2011	Improved curricular expectations and design
Departments will review curriculum maps to identify gaps and overlaps of curriculum in each content area.	Faculty, Instructional Coaches, Assistant Principal, Principal	February-June 2011	Faculty will understand the current gaps and overlaps in thr curricular area.
Departments will develop an action plan to re-align curriculum to fill gaps and minimize overlaps	Faculty, Instructional Coaches	February-June 2011	Faculty will develop a curricular scope and sequence that is aligned with state curriculum standards
Identify necessary classroom resources to implemented aligned curriculum scope and sequence	Faculty, Instructional Coaches, Assistant Principal, Principal	March-June 2011	Align budget requests with curricular needs based on updated curriculum maps
Implement aligned curriculum maps	Faculty	To begin September 2011	Improved consistency of curricular experiences for Medway Middle School students.