

**Medway School Committee  
Minutes  
January 15, 2009**

The Medway School Committee held a meeting on Thursday, January 15, 2009, at 7:00 p.m., in the School Committee Room, Medway Middle School, 45 Holliston Street, Medway. School Committee members in attendance included Chairperson Diane Borgatti, Vice Chairperson Debora Trindade, Carole Bernstein, Steven Dahl, Dawn Rice-Norton and Shelley Wieler. Also in attendance were Superintendent Judith Evans and Director of Operations and Finance David Verdolino. The meeting was carried live on cable television.

**A. CALL TO ORDER**

Ms. Borgatti called the meeting to order at 7:00 p.m., noting that all members were present.

**B. APPROVAL OF WARRANTS**

The warrants were reviewed and signed.

**C. PUBLIC PARTICIPATION**

None.

**D. APPROVAL OF MINUTES**

Moved by Mr. Dahl, seconded by Ms. Rice-Norton, to approve the minutes of the Joint Meeting with Finance Committee of October 27, 2008. Voting in favor: Ms. Borgatti, Ms. Trindade, Ms. Bernstein, Mr. Dahl and Ms. Rice-Norton. Voting opposed: none. Ms. Wieler abstained as she did not attend this meeting.

Moved by Ms. Rice-Norton, seconded by Ms. Wieler, to approve the minutes of the Joint Meeting with Board of Selectmen and Finance Committee of December 1, 2008, as amended. Voting in favor: Ms. Borgatti, Ms. Trindade, Mr. Dahl, Ms. Rice-Norton and Ms. Wieler. Ms. Bernstein abstained as she was not present for this meeting.

**E. REPORT OF STUDENTS**

None.

**F. REPORTS OF COMMITTEE MEMBERS**

Mr. Dahl stated he attended a finance committee meeting on January 14<sup>th</sup> at which Mr. Faist submitted a suggested budget meeting schedule which included the dates of March 11 and March 25.

Ms. Trindade noted it would be helpful for the finance committee to submit its questions in advance of the meetings so that the school committee could have the information available.

## **G. ADMINISTRATIVE UPDATE**

**1. Report of the Chairman** – Ms. Borgatti noted she received an email from the town administrator regarding proposed budget cuts from Governor Patrick.

**2. Report of the Superintendent** - Dr. Evans reported the following:

- She met with Suzanne Kennedy, school department staff and the new human resources person at town hall to discuss how the town and school department can share resources.

- She received a call from the M.S.B.A. regarding the middle school repair project which is scheduled to be ‘fast-tracked.’ The superintendent was informed that additional forms need to be submitted to the M.S.B.A., a building committee needs to be established, and the M.S.B.A. will assist in reviewing the scope of the project. M.S.B.A. assured the superintendent there was no limit on the reimbursement amount for heating, plumbing, electrical, windows and floors.

Mr. Verdolino noted that 61% is the base of the reimbursement rate which can be increased to 69% based upon how “green” the school district goes.

## **H. DISCUSSION ITEMS**

**1. FY10 Budget:** Dr. Evans noted that the budget document is posted to the district’s website.

Mr. Verdolino reviewed how the budget document was organized and information that included:

- Operating Budget Summary Layout
- Entire School District Budget Summary
- Analysis of Proposed FY10 Budget
- Comparative Finance Analysis on Special Education as a % of School Operating Budget
- Foundation Budget Analysis – Actual vs. Foundation Spending, Selected Analysis – Actual NSS as % of Foundation Budget
- Foundation Budget Analysis – Actual vs. Foundation Spending – Selected Analysis – Chapter 70 Aid as % of Net School Spending
- Comparative Financial Analysis DOE Functional Per Pupil Expenditures FY 2005- to FY2007
- Comparative Financial Analysis DOE Functional Per Pupil Expenditures All Category Details

Dr. Evans noted that all financial and statistical information provided for the budget document is available on the Department of Elementary and Secondary Education’s website. Dr. Evans further noted that this information shows that the district is prudent and efficient with spending, and not wasteful. The superintendent noted that the increase is warranted by the facts and not just for the sake of an increase.

**2. Master Plan: Facilities** - Ms. Borgatti presented and discussed with members of the school committee elements of the master plan on facilities which included: the 1998 Symmes, Maini & McKee study; description of the school system, physical plant summary, enrollment projections, playing fields that can not accommodate all student athletics safely, and learning environment and green buildings.

**3. Other** - None.

#### **I. ACTION ITEMS**

**1. For Consideration; Adoption of 2009-2010 School Year Calendar** – Ms. Borgatti noted that the proposed 2009-2010 school year calendar was read at the January 8<sup>th</sup> school committee meeting. In accordance with school committee policy #42, adoption of the school calendar must be by January 31<sup>st</sup>. As is the practice, early release days (if any) will be approved at a future date.

After a brief discussion, it was moved by Ms. Trindade, seconded by Mr. Dahl that the school committee adopt the 2009-2010 School Year Calendar (dated January 15, 2009), as recommended by the superintendent, with the understanding that early release days (if any) will be approved at a future date. All voted in favor.

**2. Other** – None.

#### **L. INFORMATION ITEMS**

Ms. Borgatti noted the various information items in committee members' packets, including the staffing sheet.

#### **M. COMMUNICATIONS**

Ms. Borgatti noted the various communication items in committee members' packets.

#### **L. FUTURE AGENDA ITEMS**

- **FY10 Budget Discussion**

**O. NEXT MEETING** – All meetings are scheduled to begin at 7:00 p.m., in the School Committee Room (across the corridor from the Superintendent's Office), Medway Middle School, 45 Holliston St., Medway, unless otherwise noted. The next regular school committee meeting will be held on **Thursday, January 22, 2009, 7:00 p.m.**

#### **P. ADJOURNMENT TO EXECUTIVE SESSION**

Ms. Borgatti noted there was no need to adjourn to executive session for the purpose of union negotiations.

As no motion was made to adjourn to executive session, at 8:30 p.m., it was moved by Ms. Bernstein, seconded by Ms. Wieler, to adjourn. All voted in favor.

**Q. ADJOURNMENT**

Respectfully submitted,

Carol A. Villa  
Secretary

Approved: **February 5, 2009**