

**Medway School Committee  
Minutes  
September 3, 2009**

The Medway School Committee held a meeting on Thursday, September 3, 2009, at 7:00 p.m., in the School Committee Room, Medway Middle School, 45 Holliston Street, Medway. School committee members in attendance included Chairperson Diane Borgatti, Vice-Chairperson Debora Trindade, and Jeffrey DeVolder. Also in attendance were Superintendent Judith Evans, Director of Operations and Finance David Verdolino and Medway Federation of Teachers Representative Megan Boland. Student Advisory Council Representatives James Davock and Amanda Presswood were also present.

**A. CALL TO ORDER**

Ms. Borgatti called the meeting to order at 7:04 p.m., noting that all members were present, except for Ms. Bernstein and Ms. Wieler.

**B. APPROVAL OF WARRANTS**

The warrants were being delivered for committee signature.

**C. PUBLIC PARTICIPATION - None.**

**D. APPROVAL OF MINUTES - None.**

**E. REPORT OF STUDENTS**

James Davock announced that a brother of a Columbine victim was coming to speak at the high school and the program was entitled, Rachel's Challenge.

**F. REPORTS OF COMMITTEE MEMBERS**

Ms. Trindade reported she attended a recent CIPC meeting at which potential capital issues relative to the school department were discussed. She also noted that she attended a recent finance committee meeting at which the committee expressed concerns relative to the FY11 and FY12 budgets.

**G. ADMINISTRATIVE UPDATE**

**1. Report of the Chairman**

Ms. Borgatti reported that she attended a recent board of selectmen meeting at which the issue of the disrepair of the Kelley Street parking lot and the potential liability issues should anyone get injured was discussed. Ms. Borgatti also noted the upcoming open houses at which committee members would be in attendance to answer parent questions. She reminded parents to sign up for List Serv.

## **2. Report of the Superintendent**

Dr. Evans reported that the district held a two-day orientation for new teachers in August. She also reported September 1 was the orientation day for faculty and staff.

**a. Report on the Opening of School** – The superintendent reported that opening day for students went very smoothly. There were no transportation issues and the police department was visible via cruiser and bicycle.

The superintendent also reported:

- the first issue of *Medway Education Express* was sent out to the community;
- she attended a recent MFE meeting at which the annual phon-a-thon was discussed;
- hiring for staff in the district was complete;
- H1N1 information was sent out via the ListServ;
- enrollment figures for the first day of school were in committee members packets.

**b. Report on Preliminary AYP Status 2009** – The superintendent presented a report on AYP status for the district. Information include: AYP Facts; Calculating the Composite Performance Index; NCLB Targets for ELA and Mathematics 2002-2014; Performance and Improvement Ratings; Four Factors Determine AYP; 2009 AYP data Summary; Medway District: English/LA AYP; District: Mathematics AYP; Middle School: AYP; Memorial School: AYP; Medway High School: AYP; Corrective Action Requirements; Restructuring Requirements

## **H. DISCUSSION ITEMS**

**1. Trane Project: Update** – Mr. Verdolino gave a brief review of the monthly progress report. It was the sense of the committee to authorize Mr. Verdolino to execute a letter of agreement with Beacon to provide services.

**2. Middle School MSBA Project: Update** – Mr. Verdolino gave a brief review of the Owner's Project Manager information, frequently asked questions and the RFP for Energy Management.

**3. Review of School Facilities: Next Steps** – Mr. Verdolino noted that, as part of the next steps, a meeting would be held with Symmes, Maini & McKee.

**4. Other** – Mr. Verdolino briefly reviewed the monthly financial statement.

## **I. ACTION ITEMS**

**1. For Consideration: Approval of Business Office Reorganization** – No action was taken.

**2. For Consideration: Approval of the Job Description for Assistant Superintendent of Finance, Administration, and Personnel** – No action was taken.

**3. Other** – None.

J. INFORMATION ITEMS and COMMUNICATIONS

K. FUTURE AGENDA ITEMS

- **Approval of Graduation Date for High School**
- **SAT/AP Report**
- **Discussion on Student Activity Fees**

**L. NEXT MEETING** – All meetings are scheduled to begin at 7:00 p.m., in the School Committee Room (across the corridor from the Superintendent's Office), Medway Middle School, 45 Holliston St., Medway, unless otherwise noted. The next school committee meetings are as follows:

- **Regular Meeting: September 17, 2009, at 7:00 p.m.**

**M. ADJOURNMENT TO EXECUTIVE SESSION** – Ms. Borgatti stated there was a need to adjourn to executive session for the purpose of union negotiations.

It was moved by Mr. DeVolder, seconded by Ms. Trindade, that the school committee adjourn to executive session for the purpose of discussing contract negotiations as they relate to both union and non-union personnel, with the understanding that the committee will not be returning to public session. A roll call vote was taken. Voting in favor: Ms. Borgatti, Ms. Trindade, and Mr. DeVolder. Voting opposed: none.

N. ADJOURNMENT

At 8:50 p.m., the meeting was adjourned to executive session.

Respectfully submitted,

Carol A. Villa  
Secretary

Approved: **October 1, 2009**