

**Medway School Committee  
Minutes  
October 1, 2009**

The Medway School Committee held a meeting on Thursday, October 1, 2009, at 6:30 p.m., in the School Committee Room, Medway Middle School, 45 Holliston Street, Medway. School committee members in attendance included Chairperson Diane Borgatti, Vice-Chairperson Debora Trindade, Carole Bernstein, Jeffrey DeVolder and Shelley Wieler.

**A. CALL TO ORDER**

**1. Roll Call**

**B. ADJOURNMENT TO EXECUTIVE SESSION**

It was moved by Ms. Bernstein, seconded by Ms. Trindade, to adjourn to executive session for the purpose of discussing contract negotiations, with the understanding that the committee would be returning to public session at approximately 7:00 p.m. A roll call vote was taken. Voting in favor: Ms. Borgatti, Ms. Trindade, Ms. Bernstein, Mr. DeVolder, and Ms. Wieler. Voting opposed: none.

**C. RECONVENCE IN PUBLIC SESSION**

The Medway School Committee reconvened at 7:10 p.m., in the School Committee Room, Medway Middle School, 45 Holliston Street, Medway. School committee members in attendance included Chairperson Diane Borgatti, Vice-Chairperson Debora Trindade, Carole Bernstein, Jeffrey DeVolder and Shelley Wieler. Also in attendance were Superintendent Judith Evans, Director of Operations and Finance David Verdolino and Medway Federation of Teachers Representative Mike Regan. Student Advisory Council Representative Amanda Presswood was also present.

**D. APPROVAL OF WARRANTS** - The warrants were reviewed and signed.

**E. PUBLIC PARTICIPATION** – None.

**F. ACTION ITEMS**

**1. First Reading: Approval of Addition of High School Girls Ice Hockey Team** – Ms. Borgatti noted that Rob Pearl submitted a memorandum detailing his request to add a high school girls ice hockey team. Mr. Pearl gave a brief summary of his request.

**G. APPROVAL OF MINUTES**

It was moved by Ms. Trindade, seconded by Mr. DeVolder, to approve the minutes of **September 3, 2009**. Voting in favor: Ms. Borgatti, Ms. Trindade and Mr. DeVolder. Voting opposed: None. Ms. Bernstein and Ms. Wieler abstained as they were not present for the meeting.

It was moved by Ms. Bernstein, seconded by Ms. Trindade, to approve the minutes of **September 17, 2009**, as amended. All voted in favor.

#### **H. REPORT OF STUDENTS**

Amanda reported:

- The high school parent portal for grade checking is open.
- The senior boat cruise is scheduled for next week.

#### **I. REPORTS OF COMMITTEE MEMBERS**

Ms. Wieler reported:

- She attended a recent Board of Selectmen meeting at which that board supported a joint meeting with the School Committee, Finance Committee and CIPC.
- The Medway Foundation for Education received \$12,000 in pledges from its recent phone-a-thon.
- She received a positive report on the new Community Education Department daycare center.

Ms. Trindade reported she attended a recent CIPC meeting and gave an update on the Kelley Street lot repair, and discussion was held on the town debt.

#### **I. ADMINISTRATIVE UPDATE**

##### **1. Report of the Chairman – Ms. Borgatti noted:**

- She participated in a town leadership meeting at which issues discussed included H-1-N-1 vaccines and a joint meeting with board of selectmen to be held on October 13.
- The upcoming Town Meeting on November 16 stating that warrant articles relative to the school would be up for a vote.
- Attendance at recent school open houses was very good.
- Dr. Evans was selected to participate on a DESE committee to review professional standards for teaching.

##### **2. Report of the Superintendent – Dr. Evans reported:**

- The Community Education Department's self-supporting daycare center was open on school days only, for 180 days and has space available.
- She is the chair on the Job-Alike Curriculum Committee, which is a group established with ACCEPT Collaborative to share resources, write grants and bring guest speakers to school districts.
- She and Mr. Verdolino met with the finance team from town hall regarding the budgets for FY2010 and beyond.
- A collaborative meeting on H-1-N-1 preparations was held with members of the Board of Health, school physician, the local visiting nurse association, police chief, fire chief and school nurse coordinator to discuss an immunization plan, parent survey, dates and cost.

- **MCAS Report** – Dr. Evans gave a report on MCAS results noting what was tested and reported, the individual grade/subject results, overall state ranking, and next steps needed.

## **J. DISCUSSION ITEMS**

**1. New Staff Reception: Date/Time** – Dr. Evans noted that it has been the practice for the Medway School Committee to schedule a reception for new faculty members before the first meeting in November. After a brief discussion, the committee scheduled the reception for November 12, at 6:30 p.m., in the Superintendent's Conference Room.

**2. Update: MSBA Project** – Dr. Evans gave a brief update on conference calls with the MSBA and an article for town meeting has been developed. The superintendent noted that this is a deliberate and formal process with clearly defined roles and responsibilities.

**3. Update: Trane Project** – Mr. Verdolino noted Bob Hebden's September monthly report.

**4. Facilities Master Plan** – Dr. Evans noted that she and Mr. Verdolino have spoken with Symmes, Maini & McKee regarding updating the Master Plan and shared space. She noted that further discussion with the Board of Selectmen will take place.

**5. Report on Solar Project** – Mr. Verdolino gave a brief review of the solar panel project summary provided to the school committee

**6. Policy #78: Code of Ethics** – Ms. Trindade review the school committee's code of ethics policy and noted that a manual from the MASC could be purchased for \$500.

**7. Other** – Mr. Verdolino noted that the Kelley Street lot repair was done on September 28 for a cost of \$400.

## **K. ACTION ITEMS**

**1. For Consideration: Appointment of Assistant Superintendent of Finance, Administration and Personnel** – Dr. Evans noted the need for the reorganization of the business office and the new job descriptions for personnel in that office.

After a brief discussion, it was moved by Mr. DeVolder, seconded by Ms. Bernstein, to appoint David Verdolino to the position of Assistant Superintendent of Finance, Administration and Personnel, as recommended by the superintendent. All voted in favor.

**3. Other** – None.

**L. INFORMATION ITEMS and COMMUNICATIONS**

Ms. Borgatti noted the various information and communication items, including the October calendar and the notice of the upcoming joint meeting.

**M. FUTURE AGENDA ITEMS**

- **Set School Choice Enrollment Capacity for Second Round Selection**
- **Report on Community Education**
- **Report on Technology**
- **Report on Special Education**
- **For Discussion: Budget Priorities**

**N. NEXT MEETING** – In the School Committee Room (across the corridor from the Superintendent’s Office), Medway Middle School, 45 Holliston St., Medway.

- **Joint Meeting with Board of Selectmen, Finance Committee and CIPC:  
October 13, 2009, at 7:00 p.m.**
- **Regular Meeting: October 15, 2009, at 7:00 p.m.**

**N. ADJOURNMENT**

At \_\_\_\_\_ p.m., the meeting was adjourned to executive session.

Respectfully submitted,

Carol A. Villa  
Secretary

Approved: **November 5, 2009**