

**Medway School Committee  
Minutes  
February 11, 2010**

The Medway School Committee held a meeting on Thursday, February 11, 2010, at 7:00 p.m., in the School Committee Room, Medway Middle School, 45 Holliston Street, Medway. School committee members in attendance included Chairperson Diane Borgatti, Vice-Chairperson Debora Trindade, Carole Bernstein, Jeffrey DeVolder and Shelley Wieler. Also in attendance were Superintendent Judith Evans, Assistant Superintendent David Verdolino and Medway Federation of Teachers Representative Megan Boland. Student Advisory Council Representative James Davock was also present.

**A. CALL TO ORDER**

Ms. Borgatti called the meeting to order at 7:01 p.m., noting that all members were present.

**B. APPROVAL OF WARRANTS** - The warrants were being delivered for committee signature.

**C. PUBLIC PARTICIPATION** – None.

**D. APPROVAL OF MINUTES** – None.

**E. REPORT OF STUDENTS**

James Davock reported that the first student seminar was a positive experience; there is an upcoming sophomore seminar on checking and savings accounts.

**F. REPORTS OF COMMITTEE MEMBERS**

Ms. Wieler reported that the Owners Project Manager was approved by the MSBA and the project is moving forward.

**G. ADMINISTRATIVE UPDATE**

**1. Report of the Chairman**

Ms. Borgatti reminded committee members to make an appointment with Dr. Evans regarding the evaluation process and then turn in their individual evaluations.

Ms. Borgatti noted that the MFE is sponsoring a Trivia Bee on February 25 and members of the school committee will be on a team.

Ms. Borgatti noted that volunteers are needed for the high school After-Prom Party.

**2. Report of the Superintendent – Dr. Evans reported:**

- The One-Call notification system was used for the first time and the district received positive feedback from parents and faculty.

- The next issue of the *Education Express*, which is funded by the Education Fund Committee, has gone to press and will be mailed out to the community shortly.

**H. DISCUSSION ITEMS – None.**

**I. ACTION ITEMS**

**1. For Consideration: Approval of FY2011 Initial Budget Proposal – Ms. Borgatti** noted the initial FY2011 Budget Proposal was presented at the February 4 school committee meeting. This action approves the initial budget as a placeholder for the Annual Town Meeting Warrant.

Mr. Verdolino reviewed the FY10 Budget Status Report noting the document reflected the town meeting appropriation plus ARRA grants. Mr. Verdolino also briefly reviewed the FY2011 Proposed Budget Operation Budget Summary (Personnel and Expenses) and Operating Budget Analysis (Personnel and Expenses).

Dr. Evans briefly reviewed the Proposed FY2011 Budget using a Power Point presentation. Some of the areas reviewed by the superintendent included: District Budget Priorities for FY11; School District Challenges; MCAS Comparisons with Area Towns; Per-Pupil Expenditure Comparisons; Requested FY11 Budget Increase; Categories of Expense Increases; Projected FY11 Staffing; Projected FY11 Staffing Changes; Projected Class Sizes and Staffing PreK-4 for 2010-2011; Projected 2010-2011 Staffing and Enrollment for Grades 5-8; Projected enrollment for Grades 9-12; McGovern School Staffing Changes; Burke/Memorial School Staffing Changes; High School Staffing Changes; Special Education Staffing Changes; Timeline and Next Steps. Dr. Evans noted this Power Point presentation was up on the district website.

Dr. Evans stated that this proposed budget is a minimal needs budget and that she has not yet heard from the Town Administrator regarding projected town revenue. The superintendent suggested that the Budget Subcommittee work on an impact statement should reductions be needed.

After discussion, it was moved by Mr. DeVolder, seconded by Ms. Bernstein, that the school committee approve the FY2011 Initial Budget Proposal, as presented at the February 4, 2010, school committee meeting and submit to the Town Administrator on February 12, 2010, with the understanding that this document is not the final budget and it is being submitted to the Town Administrator as a placeholder for the Annual Town Meeting warrant. All voted in favor.

**2. Other**

Mr. Verdolino briefly reviewed a document from Professional Engineering Services of Framingham which outlined services and tasks to be performed by the company associated with proposed parking facility reconstruction and site improvements at the Burke/Memorial School. Mr. Verdolino was requesting the use of school choice funds in the amount of \$30,100 to cover the cost of such services. After discussion, it was the sense of the committee to place this item on a future agenda for discussion.

**J. INFORMATION ITEMS and COMMUNICATIONS**

Ms. Borgatti noted some of the information and communication items in committee members' packets.

**K. FUTURE AGENDA ITEMS**

- Superintendent's Evaluation
- Burke/Memorial School Traffic Flow and Parking Lot Design

**L. NEXT MEETING** – The next regular school committee meeting will be Thursday, March 4, 2010, at 7:00 p.m., in the School Committee Room (across the corridor from the Superintendent's Office), Medway Middle School, 45 Holliston St., Medway.

- **Public Hearing on Budget: March 4, 2010, at 7:00 p.m.**
- **Regular Meeting: March 4, 2010, 7:30 p.m.**

**M. ADJOURNMENT**

As there was no need for an executive session, it was moved by Ms. Wieler, seconded by Mr. DeVolder, that the school committee adjourn. All voted in favor.

**N. ADJOURNMENT**

At 8:40 p.m., upon approval of the motion, the school committee adjourned.

Respectfully submitted,

Carol A. Villa  
Secretary

Approved: **March 4, 2010**