

**Medway School Committee
Minutes
June 3, 2010**

The Medway School Committee held a meeting on Thursday, June 3, 2010, at 7:00 p.m., in the School Committee Room, Medway Middle School, 45 Holliston Street, Medway. School committee members in attendance included Chairperson Debora Trindade, Jeffrey DeVolder, Carole Bernstein, Diane Borgatti and Shelley Wieler. Also in attendance were Superintendent Judith Evans, Assistant Superintendent David Verdolino and Medway Federation of Teachers Representative Megan Boland. Student Advisory Council Representative James Davock was also present.

A. CALL TO ORDER

1. Roll Call

Ms. Trindade called the meeting to order at 7:00 p.m., noting that all members were present.

B. APPROVAL OF WARRANTS

The warrants were signed by committee members.

C. PRESENTATIONS

1. Student Presentation: Grade 4 Invention Convention – Ms. Becker gave a brief background on Memorial School's Invention Convention and introduced teachers Jayne Butler, LeeAnn Nash, Susan Driscoll and Krystn Hickman. Ms. Butler introduced the students, who gave a brief presentation on each of their inventions.

2. School Health Services Presentation - School Nurse Coordinator Linda Corridan gave a brief presentation on school health services and reviewed some of the student health issues, the school nurse health brochure, the end of year report, the monthly statistics report, and the various health responsibilities of the school nursing staff.

3. Athletics Revolving Account: Robert Pearl – Mr. Pearl gave a brief review of the athletics revolving account highlighting some of the student athletic fees and expenses per sport.

D. ACTION ITEMS

1. For Consideration: Approval of Fourth Assistant Football Coach – Ms. Trindade noted the memorandum submitted by Athletic Director Robert Pearl requesting the addition of a fourth assistant football coach.

After a brief discussion, it was moved by Ms. Bernstein, seconded by Ms. Borgatti, to approve the addition of a fourth assistant football coach, for the 2010-2011 school year only, as recommended by the superintendent. All voted in favor.

2. For Consideration: Student Overnight Trip to Football Camp Marist, Effingham, New Hampshire – Ms. Trindade noted the memorandum submitted by Athletic Director Robert Pearl requesting approval for a student overnight trip to Football Camp Marist, for August 24-28, 2010. A preliminary trip approval detail sheet was given to committee members for their review.

After a brief discussion, it was moved by Ms. Borgatti, seconded by Mr. DeVolder, to grant preliminary approval of the student overnight trip to Football Camp Marist, scheduled for August 24-28, 2010, with final approval contingent upon the superintendent receiving all logistical details, prior to the scheduled trip departure, as outlined in school committee policy #59. All voted in favor.

E. PUBLIC PARTICIPATION

1. Public Comments – None.

2. Liaison Reports – Finance Committee Liaison Paul Marble noted that the annual town meeting warrant booklet was mailed to all town residents.

F. REPORT OF STUDENTS

James Davock reported about the senior class trip to Martha's Vineyard. He noted that this was his last school committee meeting and thanked the members for the opportunity to participate.

G. ADMINISTRATIVE UPDATE

1. Report of the Chairman

Ms. Trindade noted the flyer from MASC for early sign-up to the annual MASC/MASS Joint Conference in November. Ms. Trindade noted that the MASC policy manual was not available for purchase yet.

- **School Committee Liaisons and Subcommittees** – The appointments for liaisons and subcommittee members were made (a list is attached hereto).

- **Summer Workshop Date(s)** – After a brief discussion, the following dates/times were select chosen for upcoming school committee meetings:

- Regular Meeting: Thursday, July 8, 2010, at 6:00 p.m.
- Workshop Meeting: Monday, July 26, 2010, at 4:30 p.m.
- Regular Meeting: Thursday, August 5, 2010, at 6:00 p.m.
- Workshop Meeting: Thursday, August 26, at 5:30 p.m.

Ms. Trindade also noted the upcoming school committee meeting prior to the annual town meeting scheduled for Monday, June 14, 2010, at 6:00 p.m., in the Principal's Conference Room, Medway High School.

- **Superintendent's Evaluation** – Ms. Trindade asked Ms. Borgatti to lead the discussion of the superintendent's evaluation as it took place under her chairmanship. Ms. Borgatti briefly reviewed the evaluation process for the superintendent, the model used as the tool and noted that committee members sent their responses to all categories to Ms. Borgatti for compilation. Ms. Borgatti reviewed each category and committee members' responses; the committee members commented on their responses.

Dr. Evans thanked committee members for their frank and honest feedback.

2. Report of the Superintendent

The superintendent noted a citation from Governor Patrick recognizing Medway Public Schools for its extraordinary commitment to energy and environmental education.

Dr. Evans reported she attended the senior scholarship and awards banquet and was pleased to see the support of the town and the recognition of so many students. She also noted the Memorial Day ceremonies, the various musical performances and the *Marvelous Medway* performance.

Dr. Evans announced there will be free baby-sitting services organized by the Community Education Department at the annual town meeting on June 14th. She noted information would be available on the listserv and posted on the website.

The superintendent stated the recent Medway Education Express was printed and distributed to the community and noted information on Armand Pires was in the issue.

- **District Goals 2009-2010: Final Update** – Dr. Evans briefly reviewed the final update of the 2009-2010 district goals, highlighting some of the district's accomplishments.

At 9:58 p.m., it was moved by Ms. Wieler, seconded by Ms. Bernstein, to suspend the ten o'clock rule. All voted in favor.

H. REPORTS OF COMMITTEE MEMBERS

Ms. Borgatti reported she attended a recent conflict of interest seminar with the state ethics commission.

Ms. Wieler reported the Energy Committee has supported the middle school solar panel project and had some questions about the project that were forwarded to Mr. Verdolino and Beth Greenblatt of Beacon Industries. Ms. Wieler also gave an update on the MSBA meetings and MSBC progress.

Ms. Trindade requested that, in the future, committee members put a quick informational email to the entire school committee and Dr. Evans as a "heads up" regarding committee meetings attended as a liaison so the committee and Dr. Evans can be informed in a timely manner and not receive information solely at school committee meetings. She specified these emails should in no way require a reply, discussion or debate so as not to be interpreted as a "meeting."

I. DISCUSSION ITEMS

1. Resolution for SPED Funding Model – Ms. Borgatti reported that she Ms. Bernstein and Ms. Wieler attended a collaborative meeting of area school committees at which the SPED funding model was discussed and the resolution was the outcome of this meeting. No votes were taken.

2. Feedback Survey – Dr. Evans asked committee members to review the content of the draft school committee survey on communications as she would like to send it out via listserv or One-Call next week. After discussion, it was the consensus of the committee for the superintendent to proceed with the survey as presented.

3. Other - Mr. Verdolino stated he was looking for a member to assist him in developing a composite evaluation on cleaning services. Mr. DeVolder volunteered to serve in this capacity.

J. ACTION ITEMS - *continued*

1. For Consideration: Revise 2010-2011 School Year Calendar – Ms. Trindade noted the proposed changes were discussed at the last school committee meeting.

After a brief discussion, it was moved by Ms. Borgatti, seconded by Ms. Bernstein, that the school committee approve the revisions to the 2010-2011 school year calendar, as recommended by the superintendent. All voted in favor.

2. First Reading: Full-Day Kindergarten Tuition Payments – Dr. Evans noted that the purpose of the proposed change is to allow school choice students to participate in the full-day, tuition-funded kindergarten program to generate a little revenue. If the district allowed waivers and reductions, it could lose money on the school choice students and have a negative effect on the staffing budget.

3. First Reading: 2010-2011 Student Handbooks – This action item was deferred to another meeting.

4. For Consideration: Award of Solar Project Contract Between Medway Public Schools and Broadway Electrical Co., Inc. of Boston, MA – Ms. Trindade noted that at the last meeting, the school committee viewed a presentation by Broadway Electrical Co., Inc. of Boston regarding a solar project at the Medway Middle School. The proposed motion will allow Mr. Verdolino to move forward in the process.

After a brief discussion, it was moved by Ms. Wieler, seconded by Ms. Boragtti, that the school committee award the contract for the solar project to Broadway Electrical Co., Inc. of Boston, MA, and authorize the assistant superintendent to enter into negotiations and execute a contract, pending further details, pending approval of the project at the upcoming Annual Town Meeting, as recommended by the superintendent. After discussion, Ms. Wieler withdrew her motion. No votes were taken.

5. Memorial School Plaque Nominations - This action item was deferred to another meeting.

6. Other – None.

K. APPROVAL OF MINUTES – None.

L. INFORMATION ITEMS and COMMUNICATIONS

Ms. Trindade noted the various information and communication items in

M. FUTURE AGENDA ITEMS

- **Approval of Student Handbooks**
- **Preparation for Town Meeting**

N. NEXT MEETING – In the School Committee Room (across the corridor from the Superintendent’s Office), Medway Middle School, 45 Holliston St., Medway.

- **Regular Meeting: June 17, 2010, at 7:00 p.m.**

O. ADJOURNMENT

At 11:01 p.m., it was moved by Ms. Bernstein, seconded by Mr. DeVolder, to adjourn. All voted in favor.

Respectfully submitted,

Carol A. Villa
Secretary

Approved: **July 8, 2010**