

**Medway School Committee  
Minutes  
June 17, 2010**

The Medway School Committee held a meeting on Thursday, June 17, 2010, at 6:30 p.m., in the School Committee Room, Medway Middle School, 45 Holliston Street, Medway. School committee members in attendance included Chairperson Debora Trindade, Jeff DeVolder and Carole Bernstein. Also in attendance were Superintendent Judith Evans, Assistant Superintendent David Verdolino and Medway Federation of Teachers Representative Michael Regan.

**A. CALL TO ORDER**

Ms. Trindade called the meeting to order at 6:48 p.m., noting that Ms. Borgatti and Ms. Wieler were absent.

**B. ADJOURNMENT TO EXECUTIVE SESSION**

Ms. Trindade noted there was a need to adjourn to executive session for the purpose of discussing contract negotiations and would return to regular session at approximately 7:00 p.m.

Moved by Mr. DeVolder, seconded by Ms. Bernstein, to adjourn to executive session for the purpose of discussing contract negotiations, with the understanding that the committee will be returning to public session at approximately 7:00 p.m. A roll call vote was taken. Voting in favor: Ms. Trindade, Mr. DeVolder and Ms. Bernstein. Voting opposed: none.

**C. RECONVENCE IN PUBLIC SESSION**

At approximately 7:07 p.m., the school committee reconvened in public session.

**D. APPROVAL OF WARRANTS**

The warrants were being signed by committee members.

**E. ADMINISTRATIVE UPDATE**

**1. Report of the Superintendent** – Dr. Evans introduced new Middle School Assistant Principal Cari Lynne Perchase to the members of the school committee. Ms. Perchase noted she was looking forward to working in Medway and spoke briefly about her background and what she hopes to accomplish in her new position.

**F. ACTION ITEMS**

**1. For Consideration: Approval of 2010-2011 High School Student Handbooks** – Ms. Trindade noted Mr. Pearson's memorandum outlining the proposed changes to the high school student handbook for the 2010-2011 school year. Mr. Pearson briefly outlined the proposed revisions.

After a brief discussion, it was moved by Ms. Bernstein, seconded by Mr. DeVolder, that the school committee approve the revisions to the 2010-2011 High School Student Handbook, as outlined in Mr. Pearson's memorandum and as discussed, as recommended by the superintendent. All voted in favor.

#### **G. PRESENTATIONS**

**1. Health Advisory Council Summary: Dorothy Pearl** – Ms. Pearl gave a brief review of the Health Advisory Committee's actions over the past year and some of its future plans.

At approximately 7:57 p.m., Ms. Wieler arrived.

#### **H. PUBLIC PARTICIPATION**

**1. Public Comments** – None.

**2. Liaison Reports** – None.

Ms. Trindade thanked Finance Committee Liaison Paul Marble for his hard work and support of the school department.

**I. REPORT OF STUDENTS** – None.

#### **J. REPORTS OF COMMITTEE MEMBERS**

Ms. Bernstein reported she attended a recent 300<sup>th</sup> Anniversary committee meeting noting there were many great ideas, a lot of work, planning and fund-raising needed to be done.

Mr. DeVolder reported he attended a recent Facilities Study Committee meeting noting that the committee was developing a questionnaire to ascertain the town's needs.

Ms. Wieler reported that the energy committee met and endorsed the use of municipal real estate for the use of energy efficient devices and offered its combined expertise to the school committee.

#### **K. ADMINISTRATIVE UPDATE**

**1. Report of the Chairman**

Ms. Trindade noted she attended a recent SPED PAC meeting at which new officers were present and Ms. Borgatti introduced herself as the school committee liaison for the upcoming school year. Ms. Trindade also reported she was planning to attend a multi-district school committee meeting tentatively scheduled for June 30<sup>th</sup> at which the SPED Funding Model Resolution will be discussed. Ms. Trindade reported she attended a recent Finance committee meeting at which school choice student

impact on the district was discussed. Ms. Trindade reported that at the Annual Town Meeting on June 14<sup>th</sup> the school department budget was fully funded.

**2. Report of the Superintendent - continued**

- **Update on School Choice Applications** – Dr. Evans gave a brief review of the school choice selection process and the number of current available seats.

- **Update on Home-School Communications Survey** – Dr. Evans highlighted some of the results of the survey noting that the survey went out via the One-Call system. The superintendent stated she would be coming back to the school committee at a later date looking for guidance on the hiring of a webmaster for the district.

**L. DISCUSSION ITEMS** – None.

**M. ACTION ITEMS - continued**

**1. For Consideration: Approval of Full-Day Kindergarten Tuition Payments Policy (Policy #66)** – Dr. Evans stated that the purpose of the proposed revision is to allow school choice students to participate in the full-day, tuition-funded kindergarten program. If the district allowed waivers and reductions, it could have a negative impact on the staffing budget.

After a brief discussion, it was moved by Mr. DeVolder, seconded by Ms. Bernstein, that the school committee approve the revisions to the Full-Day Kindergarten Tuition Payments Policy (Policy #66), as recommended by the superintendent. All voted in favor.

**2. For Consideration: Tentative Award of Solar Project Contract** – Ms. Trindade noted that at the last meeting, the school committee discussed the language for the motion.

After discussion, it was moved by Ms. Bernstein, seconded by Mr. DeVolder, that the school committee accept the recommendation of its consultant, Beacon Integrated Solutions, for the procurement of a Solar PV system under a power purchase agreement, for Medway Middle School, and tentatively award a contract therefore to Broadway Electrical Co., Inc. of Boston, MA; subject to negotiations to be conducted by the assistant superintendent, hereby duly authorized; and subject to final award of the school committee at its earliest practicable future meeting, as recommended by the superintendent.

After further discussion, it was moved by Ms. Trindade, seconded by Ms. Bernstein, to amend the above motion to read as follows: "...conducted by the assistant superintendent and a school committee member, hereby duly authorized. . .". All voted in favor.

**3. Memorial School Plaque Nominations** – Ms. Trindade noted that nominations for the Memorial School Plaque were postponed at the June 3 meeting. According to school committee policy #75, voting should take place in May or the first meeting in June, with the process being completed prior to the close of the school year.

After discussion, it was moved by Ms. Wieler, seconded by Ms. Bernstein, that the school committee nominate the following individuals for name placement on the Memorial School Plaque: Michael V. Bhatia, Johnny T. (John) Kubitzka, Barbara Ohanian, Allan G. Osborne, Ruth L. Osborne, and Paul J. Desimone. All voted in favor.

**4. Resolution for SPED Funding Model** – Ms. Trindade noted this item was discussed at the last meeting.

After discussion it was moved by Ms. Wieler, seconded by Ms. Bernstein, that the school committee approve the Resolution for SPED Funding Model, and each member endorse the document for submission to the Massachusetts Legislature. All voted in favor.

**5. For Consideration: Award of Cleaning Service Contract** – Ms. Trindade noted that Mr. Verdolino submitted a memorandum outlining the process used and bid information.

After discussion it was moved by Mr. DeVolder, seconded by Ms. Bernstein, that the school committee award the contract for custodial cleaning services to ISS Facility Services, Inc. for the year ending June 30, 2013; then amended by Ms. Trindade, seconded by DeVolder, to include the following: with two (2) one-year renewal extensions, exercisable at the sole discretion of the Medway Public Schools, through June 30, 2013, and to authorize the assistant superintendent to execute said contract on its behalf. All voted in favor.

**6. First Reading: Fuel Efficient Vehicle Policy** – Ms. Trindade noted that this new policy is designed to help designate Medway as a “Green Community.” No votes were taken.

**7. Other** – None.

**N. APPROVAL OF MINUTES** – None.

**O. INFORMATION ITEMS and COMMUNICATIONS**

Ms. Trindade noted the various information and communication items in members’ packets.

**P. FUTURE AGENDA ITEMS**

- **Approval of Student Handbooks**
- **Set School Committee Activity Schedule**
- **School Committee Goals: 2010-2011**
- **School District Goals: 2010-2011**

**Q. NEXT MEETING** – In the Superintendent’s Conference Room, Medway Middle School, 45 Holliston St., Medway.

- **Regular Meeting: July 8, 2010, at 6:00 p.m.**

**R. ADJOURNMENT**

At approximately 9:15 p.m., it was moved by Mr. DeVolder, seconded by Ms. Bernstein, to adjourn the meeting. All voted in favor.

Respectfully submitted,

Carol A. Villa  
Secretary

Approved: **July 8, 2010**