

**Medway School Committee
Minutes
July 8, 2010**

The Medway School Committee held a meeting on Thursday, July 8, 2010, at 6:00 p.m., in the Superintendent's Conference Room, Medway Middle School, 45 Holliston Street, Medway. School committee members in attendance included Chairperson Debora Trindade, Jeff DeVolder, Carole Bernstein, and Diane Borgatti. Also in attendance were Superintendent Judith Evans and Assistant Superintendent David Verdolino.

A. CALL TO ORDER

Ms. Trindade called the meeting to order at 6:04 p.m., noting that all members were present, except for Ms. Wieler who was expected to arrive shortly. Ms. Trindade noted the meeting was not being broadcast live or taped.

B. APPROVAL OF WARRANTS

The warrants were being signed by committee members.

Ms. Wieler arrived at approximately 6:06 p.m.

C. PRESENTATIONS

Director of Student Services Lauren Fain gave an update on the Special Education Extended Year Summer Program noting that 89 students were participating in the program; 27 Medway students were participating in Camp Sunshine; the district was offering transportation for students for the first time; the program's staff included two directors serving in a shared position, special education teachers, paraprofessionals, a speech therapist, an occupational therapist, a physical therapist, a registered nurse, and a school psychologist. Ms. Fain gave a brief review of some of the costs to the district's program and Camp Sunshine's costs. Ms. Fain also briefly reviewed some of her plans for future professional development for members of the special education staff.

D. PUBLIC PARTICIPATION

1. **Public Comments** - None.

2. **Liaison Reports** - None.

E. REPORT OF STUDENTS - None.

F. ADMINISTRATIVE UPDATE

1. **Report of the Chairman**

Ms. Trindade reported she attended two recent Board of Selectmen meetings at which dates for a legislative breakfast were proposed but nothing was confirmed; Linda Reynolds was reappointed to the Tri-County school committee; the board of selectmen chair was authorized to execute the feasibility study agreement; John

Foresto was appointed as liaison to the school committee; a town-wide fuel efficient policy was being acted upon.

Ms. Trindade noted that the Parks Department was looking into revising its fee collection and structure for use of school fields.

Dr. Evans reported that the school department has had several meetings to date with the Parks Department regarding the school fields and high school field, noting that no agreement or understanding has been put into writing.

Mr. Verdolino reported that the school department paid for recent repairs to the irrigation system at the high school and briefly outlined a former agreement with the Parks Department which permitted use of school fields during non-school hours. He gave a brief history of Charland Field and Hanlon Field use by Pop Warner.

Dr. Evans stated she hoped to have a meeting with the Parks Department to iron out cost-sharing for maintenance on all school fields.

2. Report of the Superintendent

Dr. Evans gave a brief overview of the MUNIS conversion project. Mr. Verdolino gave some examples of issues relating to the implementation of the conversion.

Dr. Evans reported the following:

- The Kildeer bird in front of the middle school is now gone.
- The hiring process for 2010-2011 is almost complete.
- A special education teacher at the high school has been granted a one-year waiver from the DESE.
- She will be attending a MASS Superintendent's Executive Institute July 13-16.
- The leadership team retreat is scheduled for July 20-21.
- The Community Education Daycare program has grown to 35 students and 6 teachers and is required to have a director; Margery Monahan will be the director for the upcoming year.

Mr. Verdolino gave a brief update on the middle school solar panel project giving a comparison between the high school project and the upcoming middle school project.

Mr. Verdolino briefly reviewed the Chapter 70 Aid Summary and Determination of City and Town Total Required Contribution for FY11 document presented to the school committee.

G. REPORTS OF COMMITTEE MEMBERS

Ms. Wieler reported that the Energy Committee would like a copy of the solar panel contract when it is complete. She also reported that Medway Cable Access is planning to re-open the middle school cable studio, is coordinating programs for the 300th year anniversary, would like to run a semester course through the high school

history department, and would like to host a videography and studio tour at the high school freshman tour.

H. DISCUSSION ITEMS

1. Activity Schedule for 2010-2011 – The school committee and superintendent discussed the placement of action items and presentations for specific school committee meetings. The superintendent noted that further revisions could be addressed at the July 26, 2010 workshop meeting.

2. School Committee Goals: 2010-2011 – School committee members agreed that the process for developing a goal or multiple goals and specific goals would be discussed at its workshop meeting on July 26, 2010.

3. School District Goals: 2010-2011 – Dr. Evans stated she was looking for feedback from the school committee regarding the district goals' format, content and number of goals before she meets with the leadership team. After discussion, it was the consensus of the committee that it liked the current district goals' format and the leadership team would draft the district goals; the superintendent would bring a draft of the goals to the school committee's workshop meeting; the school committee and leadership team would discuss the goals at a joint meeting in August; and the district goals would be presented in draft format in public session at a September school committee meeting.

4. Planning Workshop Agenda – School committee members agreed that at its July 26, 2010, workshop meeting, it would discuss school committee goals and district goals for the 2010-2011 school year.

I. ACTION ITEMS

1. For Consideration: Fuel Efficient Vehicle Policy – Ms. Trindade noted that this new policy was reviewed at the June 17th meeting as a first reading.

Ms. Wieler stated she would like to see the number of years changed from five to ten in Section II Policy Statement.

After discussion, it was moved by Ms. Wieler, seconded by Ms. Bernstein, that the school committee approve Fuel Efficient Vehicle Policy (Policy #83), as amended, and as recommended by the superintendent. All voted in favor.

2. Other – None.

J. APPROVAL OF MINUTES

1. Regular Meeting: May 6, 2010 – It was moved by Ms. Wieler, seconded by Ms. Borgatti, to approve the minutes of **May 6, 2010**. All voted in favor.

2. Regular Meeting: May 20, 2010 – It was moved by Ms. Wieler, seconded by Ms. Borgatti, to approve the minutes of **May 20, 2010**, as amended. All voted in favor.

3. Regular Meeting: June 3, 2010 - - It was moved by Ms. Wieler, seconded by Ms. Borgatti, to approve the minutes of **June 3, 2010**, as amended. All voted in favor.

4. Regular Meeting: June 17, 2010 - - It was moved by Ms. Wieler, seconded by Ms. Bernstein, to approve the minutes of **June 17, 2010**, as amended. Voting in favor: Ms. Trindade, Mr. DeVolder, Ms. Bernstein and Ms. Wieler. Voting opposed: none. Ms. Borgatti abstained as she was not present for the June 17th meeting.

K. INFORMATION ITEMS and COMMUNICATIONS

Ms. Trindade noted the various information and communication items in members' packets.

L. FUTURE AGENDA ITEMS

- **Approval of Student Handbooks**
- **Anti-Bullying Policy and Procedures**
- **Middle School Solar Panel Update**

M. NEXT MEETING – In the School Committee Room (across the corridor from the Superintendent's Office), Medway Middle School, 45 Holliston St., Medway.

- **Workshop Meeting: Monday, July 26, 2010, at 4:30 p.m.**
- **Regular Meeting: Thursday, August 5, 2010, at 6:00 p.m.**

N. ADJOURNMENT

At approximately 8:31 p.m., it was moved by Ms. Wieler, seconded by Ms. Bernstein, to adjourn the meeting. All voted in favor.

Respectfully submitted,

Carol A. Villa
Secretary

Approved: **August 5, 2010**