



**WELCOME**  
**MEDWAY COMPREHENSIVE**  
**PRESCHOOL PROGRAM**  
**BURKE SCHOOL**  
16 Cassidy Lane  
Medway, MA 02053



**PARENT INFORMATION**  
**2010-2011**

**DESCRIPTION:**

The Medway Comprehensive Preschool Program classes are designed to service children with identified special needs utilizing typically developing peers as playmates. We will be offering a 2 day session (Tuesday/Thursday) a 3 day session (Monday/Wednesday/Friday) and a 5 day session (Monday-Friday) from 8:45 am – 11:15 am, with the option of an extended day until 1:30 pm with any of the above sessions. (Hours may be subject to change due to school scheduling). The maximum number of students is 15 with 1 Head Teacher and 2 Assistant Teachers.

**COMINGS AND GOINGS:**

The classes are located in the Burke School on 16 Cassidy Lane. Transportation is provided **only for children with disabilities and an Individual Education Program**, in accordance with special education regulations. Parents who transport their child should accompany their child into the classroom door and pick them up at the classroom door. If someone other than a parent will be picking up your child, please write a note letting us know.

**TUITION:**

We are now offering additional options to our preschool program. Your options will be to have your child attend a 2 day program, a 3 day program and a 5 day program. All of our programs will run from 8:45-11:45 with the option for students who pre-register to remain for an extended day until 1:30 pm. Tuition rates are based on a school year program and monthly payments are made September through June.

*Option # 1 – 2 Days (Tuesday/Thursday) 8:45-11:15 (\$1,150/ year) or 8:45-1:30 (\$2,000/year)*

*Option # 2 – 3 Days (Monday/Wednesday/Friday) 8:45-11:15 (\$1,675/year) or 8:45- 1:30 (\$3,000/year)*

*Option # 3 – 5 Days (Monday – Friday) 8:45 – 11:15 (\$2,625/year) or 8:45-1:30 (\$4,500/year)*

**The Business Office will contact you regarding your payment options.** Financial assistance may be available from the Charles River Community Partnership for Children by calling 508-918-0053.

## **ABSENCES:**

If your child will be absent that day, please call the Burke School Office at **533-6724**.

## **CALENDAR:**

We follow the Medway Public School's calendar for all holidays and vacations. **The classes will be cancelled when the Medway Public Schools are cancelled, such as snow days. During delayed openings, the morning session is cancelled and on Early Release days the afternoon session is cancelled.**

## **PARENT-TEACHER CONTACT:**

Close contact between parents and teachers is encouraged. Conferences will be scheduled in the fall and spring. Please feel free to call or send a note anytime to discuss concerns or ask questions.

## **CLOTHING:**

Please dress your child for active play. Keep in mind we try to play outside every day and your child should have appropriate outerwear. We encourage you to send in a **complete change of clothing** (underwear, sneakers, socks, shirt, and pants) in a labeled bag to keep in the classroom “*just in case*”.

## **SNACKS:**

We will be asking families to donate juices, crackers, fruits, etc. Parents will be assigned a week to bring two containers of juice and 2 snack foods. If your child has any food allergies please remind us.

## **ORIENTATION:**

We will have a **45-minute orientation** scheduled for children and their parent(s). Teachers will send a letter detailing information on the orientation and the start of school.

***WE ARE ALL LOOKING FORWARD TO A GREAT YEAR!***

***(Questions – please call 508-533-6724 or 508-533-3229 x 2109***