

Dear Parent/Guardian:

Children need healthy meals to learn. **Medway Public Schools** offers healthy meals every school day. **Lunch costs \$2.25 at the Elementary schools and \$2.50 at the Middle and High Schools.** Your children may qualify for free meals or for reduced price meals. **Reduced price is \$.40 for lunch**

- 1. If my children received free or reduced lunches last year do I need to fill out another application this year? YES. You must fill out an application on an annual basis to verify your household income is still within the free/reduced limits on the Federal Income Guidelines.**
- 2. Do I need to fill out an application for each child?** No. Complete the application to apply for free or reduced price meals. Use one Free and Reduced Price School Meals Application for all students in your household. We cannot approve an application that is not complete, so be sure to fill out all required information. **Return the completed application to: Office of the Superintendent, 45 Holliston Street, Medway, MA 02053.**
- 3. Who can get free meals?** Children in households getting Food Stamps (SNAP) or TANF and most foster children can get free meals regardless of your income. Also, your children can get free price meals if your household income is within the free limits on the Federal Income Guidelines.
- 4. Can homeless, runaway and migrant children get free meals?** Please call **Ms. Margery Monahan, Medway Middle School, 45 Holliston Street, Medway, MA 02053 508-533-3230** to see if your child(ren) qualify, if you have not been informed that they will get free meals.
- 5. Who can get reduced price meals?** Your children can get low cost meals if your household income is within the reduced price limits on the Federal Income Chart, shown on this application.
- 6. Should I fill out an application if I got a letter this school year saying my children are approved for free or reduced price meals?** Please read the letter you got carefully and follow the instructions. Call the Superintendent's Office at 508-533-3222 if you have questions.
- 7. I get WIC. Can my child(ren) get free meals?** Children in households participating in WIC may be eligible for free or reduced price meals. Please fill out an application.
- 8. Will the information I give be checked?** Yes, we may ask you to send written proof.
- 9. If I don't qualify now, may I apply later?** Yes. You may apply at any time during the school year if your household size goes up, income goes down, or if you start getting Food Stamps, TANF or other benefits. If you lose your job, your children may be able to get free or reduced price meals.
- 10. What if I disagree with the school's decision about my application?** You may ask for a hearing by calling or writing to: **Medway Public Schools, Office of the Superintendent, 45 Holliston Street, Medway, MA 02053, 508-533-3222.**
- 11. May I apply if someone in my household is not a U.S. citizen?** Yes. You or your child(ren) do not have to be a U.S. citizen to qualify for free or reduced price meals.
- 12. Who should I include as members of my household?** You must include all people living in your household, related or not (such as grandparents, other relatives, or friends). You must include yourself and all children who live with you.
- 13. What if my income is not always the same?** List the amount that you normally get. For example, if you normally get \$1000 each month, but you missed some work last month and only got \$900, put down that you get \$1000 per month. If you normally get overtime, include it, but not if you get it only sometimes.
- 14. We are in the military, do we include our housing allowance as income?** If you get an off-base housing allowance, it must be included as income. However, if your housing is part of the Military Housing Privatization Initiative, do not include your housing allowance as income.
- 15. MY SPOUSE IS DEPLOYED TO A COMBAT ZONE. IS THEIR COMBAT PAY COUNTED AS INCOME?** NO, if the combat pay is received in addition to their basic pay because of their deployment and it wasn't received before they were deployed, combat pay is not counted as income. Contact your school for more information.
- 16. MY FAMILY NEEDS MORE HELP. ARE THERE OTHER PROGRAMS WE MIGHT APPLY FOR?** To find out how to apply for SNAP or other assistance benefits, contact your local assistance office or call 866-950-FOOD (3663).
- 17. IF YOUR FAMILY IS ELIGIBLE TO RECEIVE FREE OR REDUCED LUNCH UNDER THE FEDERALLY MANDATED PROGRAM, YOUR CHILD(REN) WILL RECEIVE A PIN NUMBER AND WILL BE ABLE TO GO THROUGH THE LUNCH LINE AS WOULD ANY OTHER STUDENT. THE NEW POS SYSTEM ENSURES ANONYMITY THROUGH THE SERVING LINE.**

If you have other questions or need help, call **508-533-3222**.

Si necesita ayuda, por favor llame al teléfono: 508-533-3222.

Si vous voudriez d'aide, contactez nous au numero: 508-533-3222.

Sincerely,

Judith A. Evans, Ed. D.
Superintendent