

Medway Public Schools
Medication Order Form & Administration Plan

Medication Order One form per medication. **Valid from September through June, and must be renewed annually.**

PHYSICIAN / LICENSED PRESCRIBER to complete and sign

Student Name _____

Diagnosis _____

Medication _____ Dosage _____

Route _____ Frequency _____

Expected goals of medication: _____

Adverse reactions to be observed _____

Other medical conditions _____

Other medications taken by student _____

ALLERGIES _____

If this is a **daily medication**, and the early AM dose is missed or unavailable at home, consent is given for administration on a PRN basis of above med **only with parental notification** yes__ no__

AM Dose instructions: _____

Signature of Prescriber _____ / Date _____

Parent / Guardian Authorization

I give the school nurse or designated personnel permission to give the above medication to my child. I further give permission to the school nurse to share with the appropriate school personnel information relative to the prescribed medication

Signature of parent / guardian _____ Date _____

Medication Administration Plan Complete this section **ONLY** if your child will take this medication on a daily basis

PARENT / GUARDIAN to complete and sign

Medication is to be given on early release days YES NO

Medication is to be taken on field trips YES NO

Symptoms or behavior child will display if medication is not taken:

Is the teacher aware that the child is taking medication? YES NO

Parent / Guardian is aware:

- Medication will be delivered to school by an adult in a pharmacy labeled container (children are not permitted to carry medication)
- Medication must be counted and parents are given written receipt –do not leave medication unattended. Secretaries are not responsible for accepting medication.
- No more than a 30 day supply
- Responsibility for replenishing medication supply lies with the parent. Your receipt for medication indicates when a new medication is needed.
- Students who miss a medication will be called from the classroom by phone or intercom at the nurse's earliest convenience. Because older students move between classes, one attempt will be made to keep classroom disruptions to a minimum. Two consecutive missed doses will result in parental notification.
- Any changes in medication dosages during the year must be accompanied by a physician's order

Signature of parent / guardian _____ Date _____

Daily medication which is to be given at lunch time is routinely given to students on their way to lunch. It is less disruptive, and easier for the student to remember.