

Medway School Committee  
Minutes  
Medway, MA  
September 6, 2018

The School Committee of the Medway Public Schools held a meeting on Thursday, September 6, 2018, at 7:00 p.m., in the presentation room at Medway Middle School, 45 Holliston Street, Medway, MA. School Committee members in attendance included Vice-Chair Ms. Dietrich, Mr. Segarra, Ms. Sullivan and Ms. Nassiff. Not present was Ms. Borgatti. Also in attendance were Superintendent Armand Pires and Assistant Superintendent Gabrielle Abrams. The meeting was video-taped.

A. CALL TO ORDER

Ms. Dietrich called the meeting to order at 7:00 p.m., noting all the members were present, with the exception of Ms. Borgatti.

B. APPROVAL OF WARRANTS

Warrants were signed by committee members

C. PUBLIC COMMENT

Mendy Tarkowski, Shannon Montana and Andrea Vargas, members of the public spoke about their concerns of the lack of a full time Middle School Spanish Teacher. Karen Steinhoff spoke about the proposed changes to the Fundraising policy.

D. PRESENTATIONS

Community Education and Day Care Financial Update, Margery Monahan, Director of Community Education and Don Aicardi, Director of Finance and Operations appeared before the committee to present the Community Education Financial update. Mr. Aicardi gave an overview of the structure of the Community Education/Day Care, stating that there are 6 separate cost centers covering seasonal activities as well as Day Care and Administration. Mr. Aicardi reviewed the fund balances which have increased in the last 6 years. The committee discussed the balances and thanked Mr. Aicardi and Ms. Monahan for their presentation.

E. ACTION ITEMS

**a. For Consideration: Approval of Medway High School Graduation Date for 2018-2019 School Year** - According to the Massachusetts Department of Elementary and Secondary Education regulations, school districts can release and graduate seniors on the 168<sup>th</sup> day of school. Seniors may be provided with less than the full 990 hours if a district elects to schedule early release and/or graduation. Additionally, school districts are not required to delay the date of graduation once it has been set or to keep seniors past the date of graduation.

Since May 30, 2019, is the 168<sup>th</sup> day of school for the 2018-2019 school year, the superintendent is recommending that the school committee vote to set Sunday, June 2, 2019, as the graduation date for Medway High School seniors.

**It was moved by Mr. Segarra, seconded by Ms. Sullivan that the school committee set the graduation date for Medway High School seniors as Sunday, June 2, 2019, as recommended by the superintendent. Motion carried 4-0**

**b. For Consideration: Approval of 2018-2019 Student Activities Accounts**

– The committee votes annually to approve the current school year activities accounts. As you know, beginning in September 2016 the School Committee approves annually, Student Activity Accounts.

**It was moved by Mr. Segarra, seconded by Ms. Sullivan that the school committee approve the current list of 2018-2019 student activities accounts, as recommended by the superintendent. Motion carried 4-0**

**c. For Consideration: Approval of School Committee Policy #97**

**Donations**– This policy was reviewed by the School Committee at a previous meeting and now comes for approval.

**This item was tabled.**

**d. For Consideration: Approval of School Committee Policy #41**

**Fundraising Policy** - This policy was reviewed by the School Committee at a previous meeting and now comes for approval.

**This item was tabled.**

**e. For Consideration: Reaffirmation of acceptance of grant funds of the following grants received for the 2017-2018 year:**

Title IIA	\$33,000	Working on Wellness	\$10,000
IDEAS	\$562,267	Enhanced Health	\$3,000
Title I, Part A	\$52,294	CHNA -6	\$25,000
Title IV, Part A	\$1,552	NE Dairy	\$2,613
Early Childhood	\$24,763	SPIRT	\$2,500
Youth In Transition	\$188,000	Stop and Shop	\$800
Confucius Classroom	\$6,400	MetroWest	\$10,000
Family Continuity			\$78,000

Dr. Pires explained that going forward all grants will come to the committee as

they are received for their review and approval.

**It was moved by Mr. Segarra, seconded by Ms. Sullivan that the school committee ratify and reaffirm the School Committee's prior implicit acceptance of the above grants: and further ratify and approve all expenditures made to date by the School Department from such grant funds. Motion carried 4-0**

**f. For Consideration: Annual Appointment of District Supervisor of Attendance.** The district is required to appoint a district supervisor of attendance on an annual basis. The superintendent is recommending the appointment of Officer Robert O'Neill, School Resource Officer, to the position.

**It was moved by Mr. Segarra, seconded by Ms. Sullivan the school committee appoint Officer Robert O'Neill, School Resource Officer, as the District Supervisor of Attendance, as recommended by the superintendent. Motion carried 4-0.**

F. DISCUSSION ITEMS

a. First Reading: Medway Public Schools Fiscal Policy (Policy #100)  
Ms. Dietrich discussed the proposed changes to the Fiscal Policy included the accounts, School Choice, Circuit Breaker and Special Education Stabilization Account. Ms. Dietrich also explained the addition of a glossary of terms be added to the end of the policy.

b. First Reading: Medway Policy Anti Harassment Anti Discrimination Policy (#89)  
This item was tabled.

c. Other- *This time is being reserved for topics that the chair did not reasonably anticipate would be discussed.*

G. PUBLIC PARTICIPATION

- a. Public Comments -None
- b. Liaison Reports  
Mr. Segarra reported that he would be attending a conference with Senator Spilka, he will report back after the event.

H. ADMINISTRATIVE UPDATE

- a. Chairperson Update - None
- b. Superintendent Update  
Dr. Pires commented on the public comments made relating to the Middle School Spanish teacher. He and Principal Juellis have been working hard to fill the position. Dr. Pires stated the Burke-Memorial

Plaque ceremony is scheduled for October 18, 2018, prior to a school committee meeting and that transportation had the best start in many years. The first Superintendent's Chat is scheduled for September 20, 2018, prior to the school committee meeting.

- c. Assistant Superintendent Update  
Ms. Abrams' update included the new Community Education Coordinator has started. The first THRIVE event is scheduled for September 26, 2018 at the High School, Jon Mattleman, The Secret Life of Tweens and Teens.
- d. Committee Members' Update

#### I. APPROVAL OF MINUTES

- a. Regular Meeting, July 26, 2018

**It was moved by Mr. Segarra, seconded by Ms. Sullivan the school committee approved the regular meeting minutes of July 26, 2018. Motion carried 4-0.**

#### J. FUTURE AGENDA ITEMS

- Report on Summer Programs: Extended School Year (EYS) and Community Education
- Capital Improvement Update
- Review Day Care Job Descriptions
- Approval of Superintendent Contract
- Set School Choice Enrollment Capacity Vote, Round 2
- Student Scholarship Funds approval
- Superintendent's Goals Presentation

#### K. NEXT MEETINGS

- **Regular Meeting, Thursday, September 20, 2018, 7:00 p.m.**, in the presentation room, Medway Middle School, 45 Holliston Street, Medway
- **Regular Meeting, Thursday, October 4, 2018, 7:00 p.m.**, in the presentation room, Medway Middle School, 45 Holliston Street, Medway
- **Regular Meeting, Thursday, October 18, 2018, 7:00 p.m.**, in the presentation room, Medway Middle School, 45 Holliston Street, Medway
- **Regular Meeting, Thursday, November 1, 2018, 7:00 p.m.**, in the presentation room, Medway Middle School, 45 Holliston Street, Medway

L. ADJOURNMENT

At approximately 7:52 p.m., it was moved by Ms. Sullivan, seconded by Mr. Segarra that they adjourn the meeting. Motion carried 4-0.

Respectfully Submitted,

*Ellen Quinn*

Ellen Quinn  
Secretary to the School Committee

Approved: September 20, 2018