

Medway School Committee
Minutes
Medway, MA
August 30, 2018

The School Committee of the Medway Public Schools held a meeting on Thursday, August 30, 2018, at 5:00 p.m., in the presentation room at Medway Middle School, 45 Holliston Street, Medway, MA. School Committee members in attendance included Chairperson Ms. Borgatti, Ms. Dietrich, Ms. Sullivan and Ms. Nassiff. Not present at the start of the meeting was Mr. Segarra who arrived at 5:42 p.m. Also in attendance was Superintendent Armand Pires. The meeting was video-taped.

A. CALL TO ORDER

Ms. Borgatti called the meeting to order at 5:04 p.m., noting all the members were present, with the exception of Mr. Segarra.

B. ACTION ITEMS

a. **For Consideration: Approval of Superintendent's Contract**

This item was tabled.

b. **For Consideration: Approval of the Day Care Job Descriptions:** Day Care Director, Day Care Lead Teacher and Day Care Teacher Job descriptions were presented to the committee at the August 23, 2018 meeting and now come for approval.

The committee discussed the proposed job descriptions. Dr. Pires suggested that as the new Day Care Director, perhaps it makes sense to have her weigh in on the descriptions. Ms. Borgatti suggested they table the vote at this time and bring them back when they have had the opportunity to review with the Day Care Director. Ms. Sullivan recommended they vote all of them with the understanding that they will review the revisions at the September 20, 2018 meeting.

It was moved by Ms. Dietrich, seconded by Ms. Sullivan that the school committee approve the Day Care Job Descriptions: Day Care Director, Day Care Lead Teacher and Day Care Teacher, with the understanding they will again review the proposed revisions at the September 20, 2018 School Committee Meeting. Motion carried 4-0.

c. **For Consideration: Approval of the Director of Community Education Job Descriptions:** Director of Community Education Job

descriptions were presented to the committee at the August 23, 2018 meeting and now come for approval.

Dr. Pires explained the need for the changes in the Director of Community Education was due to the change in structure. The new structure allows for the Director of Community Education supervise the Day Care Director who will oversee the day to day operation of the Day Care.

It was moved by Ms. Dietrich, seconded by Ms. Sullivan that the school committee approve the Director of Community Education Job Descriptions, as recommended by the Superintendent. Motion carried 4-0.

- d. **For Consideration: Approval of the benefits of Day Care Employees -** Benefits of Day Care Employees were presented to the committee at the August 23, 2018 meeting and now come for approval.

Dr. Pires explained that as the job descriptions were recently reviewed the benefits also need to be reviewed and approved.

It was moved by Ms. Dietrich, seconded by Ms. Sullivan that the school committee approve the benefits of Day Care Employees, as recommended by the Superintendent. Motion carried 4-0

- e. **For Consideration: Approval of School Committee Policy, #39 Tobacco Free Schools.** This policy was reviewed by the committee at its meeting on August 23, 2018, and now comes for approval.

It was moved by Ms. Dietrich, seconded by Ms. Sullivan that the school committee approve the School Committee Policy, #39 Tobacco Free Schools, as recommended by the Policy Subcommittee. Motion carried 4-0.

Mr. Segarra arrived at 5:42 p.m.

C. DISCUSSION ITEMS

- a. Fundraising Policy #41
b. Donation Policy #97

Ms. Nassiff had questions about both the Fundraising Policy and the Donation Policy. The committee discussed the proposed changes and that it creates more clarity.

- c. Other

At approximately, 6:09 p.m., Ms. Nassiff recused herself from the vote and left the table.

ACTION ITEMS Continued

For Consideration: Approval of the Settlement Agreement between the Medway School Committee and the Medway Federation of Teachers Local 3645, MFT, AFT, AFL-CIO (Unit A) Memorandum of Agreement, and side letters relating to Evaluations and 6th grade structure. – The union and the district have completed negotiations for the contract period 2018-2021. The committee needs to accept the MOA and side letters and authorize the chairperson to execute the document.

It was moved by Ms. Dietrich, seconded by Ms. Sullivan that the school committee accept the Settlement Agreement between the Medway School Committee and the Medway Federation of Teachers, Local 3645, MFT, AFT, AFL-CIO (Unit A), Memorandum of Agreement, and side letters relating to Evaluations and 6th grade structure, for the period August 21, 2018 through August 20, 2021, and authorize the chairperson to execute the settlement memorandum. Motion carried 4-0-1, one recusal.

Ms. Nassiff returned to the table.

D. FUTURE AGENDA ITEMS

- Approval of Student Activities Account Policy and Procedures Manual
- Set Medway High School Graduation Date
- Annual Appointment of District Attendance Officer
- Fiscal Policy #100
- Anti-Harassment Anti-Discrimination Policy #89
- Report on Summer Programs: Extended School Year (EYS) and Community Education
- Capital Improvement Plan
- Community Education Data Review

E. NEXT MEETINGS

- **Regular Meeting, Thursday, September 6, 2018, 7:00 p.m.**, in the presentation room, Medway Middle School, 45 Holliston Street, Medway
- **Regular Meeting, Thursday, September 20, 2018, 7:00 p.m.**, in the presentation room, Medway Middle School, 45 Holliston Street, Medway
- **Regular Meeting, Thursday, October 4, 2018, 7:00 p.m.**, in the presentation room, Medway Middle School, 45 Holliston Street, Medway
- **Regular Meeting, Thursday, October 18, 2018, 7:00 p.m.**, in the presentation room, Medway Middle School, 45 Holliston Street, Medwa

F. ADJOURNMENT TO EXECUTIVE SESSION

There is a need for the school committee to adjourn to executive session in accordance with M.G.L., Chapter 30A, Section 21, exemption 3, to discuss strategy with respect to litigation if an open meeting may have a detrimental effect on the litigating position of the public body and the chair so declares.

It was moved by Ms. Dietrich, seconded by Mr. Segarra that the school committee adjourn to executive session, in accordance with M.G.L. Chapter 30A, Section 21, exemption #3, to discuss strategy with respect to litigation if an open meeting may have a detrimental effect on the litigating position of the public body and the chair so declares,

A roll call vote was taken, voting in favor were Ms. Nassiff, Ms. Sullivan, Mr. Segarra, Ms. Dietrich and the Chair Ms. Borgatti.

At approximately, 6:07, the meeting adjourned to executive session and did not return to open session.

Respectfully Submitted,

Ellen Quinn

Ellen Quinn
Secretary to the School Committee

Approved: September 20, 2018