

Medway School Committee
Minutes
Medway, MA
September 20, 2018

The School Committee of the Medway Public Schools held a meeting on Thursday, September 20, 2018, at 7:00 p.m., in the presentation room at Medway Middle School, 45 Holliston Street, Medway, MA. School Committee members in attendance included Chairperson Ms. Borgatti, Mr. Segarra, Ms. Sullivan and Ms. Nassiff. Not present at the start of the meeting was Ms. Dietrich who arrived at 7:07 p.m. Also in attendance was Superintendent Armand Pires. The meeting was video-taped.

A. CALL TO ORDER

Ms. Borgatti called the meeting to order at 7:04 p.m., noting all the members were present, with the exception of Ms. Dietrich.

B. REPORT OF STUDENTS

Kyle Baker reported on activities throughout the district including the High School Peer Counselors welcomed the class of 2022 to High School, a Club Fair was held to encourage students to become involved in the various clubs. Homecoming was this past weekend, it was a great success. At the Middle School, the Web Leaders participated in training, the annual environmental trip was September 11-14

C. WARRANTS

Warrants were signed.

D. PUBLIC COMMENT

Ms. Borgatti noted the large number of audience members and asked what agenda item they were here to discuss. The majority were interested in the Fundraising and Donations/Gifts Policy agenda items. Ms. Borgatti took that item out of order. Ms. Sullivan gave a brief update as to the proposed changes to the policy. Ms. Borgatti stated that there shouldn't be such a burden on parents when it is an item that the district could pay for, but if they don't know what the fundraising is for they can't help. Ms. Borgatti said that they would like to get a better idea of what fundraising is for, it could be something that the district could be paying for. Ms. Nassiff discussed crowdfunding activities. Andrea McCarthy, 72 Fisher Street, had questions about oversight, Ms. Borgatti said the committee is not looking to control the organizations. Eric Copland, 24 Oak Street, had questions about staffing the needs of the different sports teams. Ms. Borgatti explained the hiring process. Greg Curley, 142 Lovering Street, asked for clarification of Donations vs. Fundraising.

Kirk Steinhoff, 6 Kings Lane, stated that he believes it should be the School Committee's responsibility to tell Booster Organizations how much they will fund on sports teams and the Booster Organizations will augment the difference.

Christine Jorgensen, 6 Wildebrook Road, asked why the School Committee is looking at these policies now when they were adopted in 1992. Ms. Borgatti explained that there is a cycle to update all policies.

Karen Steinhoff stated if the intent of the School Committee to capture data, they are not willing to share that information.

Christine Jorgensen asked about the difference between Donations vs. Fundraising.

Eric Copeland is concerned that they will see a loss in revenue as people will not be willing to wait for approval.

Kathy Campbell had questions about the approval process and completion of the fundraising form.

Moira Keating asked if class fundraising would also need to follow this process. School Committee answered yes, they would need to complete the form.

Sue Olsen and Brian Gray, Medway Foundation for Education asked for clarification around adding additional administrative layers of paperwork. They fear this could turn people off and not want to fundraise because of extra steps. The discussion continued and questions were asked such as, if groups know what their fundraising activities are for the year, can they streamline the request by submitting one form?

The Committee thanked all they came to the meeting and appreciate their questions. The Committee will hold a public forum on October 4, 2018 at 6:00 p.m. in the presentation room.

E. PRESENTATIONS

a. Capital Improvement Update

Don Aicardi, Director of Finance and Operations and Jim Kane, Director of Facilities presented the School Committee with the FY20-FY24 Capital Improvement Plan. Dr. Pires noted that the committee will see the overview of this plan again in the early part of next year. Mr. Kane gave a brief overview of this plan starting with FY20. Mr. Kane explained that some of the funding for the playgrounds will come from the Exelon project.

b. BRYT Presentation

Dr. John Murray, HS Principal and Dot Pearl, Dean of Student Services presented an update on the BRYT program. Dr. Murray stated that this program is the result of a grant from MetroWest Health Foundation. Ms. Pearl gave a brief overview of the program stating it was modeled after the program in Brookline. They were a great resource for Medway. Ms. Pearl explained the goals and the services of BRYT which helps students transition back to school due to long absences. Ms. Pearl shared that of the 33 students served, 97% were successful with 100% senior graduation rate.

F. ACTION ITEMS

- a. **For Consideration: Approval of the Capital Improvement Plan for FY20-FY24.** Mr. Kane and Mr. Aicardi presented the revised Capital Improvement Plan to the School Committee earlier tonight, it now comes for a vote.

It was moved by Ms. Dietrich, seconded by Mr. Segarra that the school committee vote to accept the Capital Improvement Plan for FY20-FY24 as presented tonight and as recommended by the Superintendent. Motion carried 5-0

- b. **For Consideration: Approval of the Superintendent to submit a Warrant Article to the Town for the Fall Town Meeting** to repurpose \$17,494.07 authorized to be borrowed under Article 8 of the November 15, 2010 Fall Town Meeting for the Middle School Repair Project and \$21,938.20 authorized under Article 18 of the May 12, 2014 Annual Town Meeting for various site improvements to the Middle School property, the funds for which are no longer needed for the projects for which they were approved, to fund paving for recess area improvements at the Middle School, or to act in any manner relating thereto.

Dr. Pires reported with the addition of Middle School recess, it was necessary to create a space for students, with teacher feedback this space was created. The use of School Choice funds as voted in the spring and the repurpose of these funds, this project was funded.

It was moved by Ms. Dietrich, seconded by Mr. Segarra that the school committee approve the vote to authorize the Superintendent to submit a Warrant Article to the Town for the Fall Town Meeting to repurpose \$17,494.07 authorized to be borrowed under Article 8 of the November 15, 2010 Fall Town Meeting for the Middle School Repair Project and \$21,938.20 authorized under Article 18 of the May 12, 2014 Annual Town Meeting for various site improvements to the Middle School property, the funds for which are no longer needed for the projects for which they were approved, to fund paving for recess area improvements at the Middle School, or to act in any manner relating thereto. Motion carried 5-0

G. DISCUSSION ITEMS

- a. First Reading: Day Care Job Descriptions
The committee had a brief discussion on the job descriptions as they were previously approved with the understanding that additional revisions were forthcoming.
- b. First Reading: Medway Policy Anti-Harassment Anti-Discrimination Policy (#89) Ms. Bernklow stated that this policy covers all students, including those that are placed out of district. The Office for Civil Rights had some edits which we need to incorporate into our policy

- c. Second Reading: Donations/Gifts Policy (#97), this item was discussed at the start of the meeting.
- d. Second Reading: Fundraising Policy (#41), this item was discussed at the start of the meeting.
- e. Second Reading: Fiscal Policy (#100)
This policy has a few edits and will add the terms from the budget book.
- f. School Committee Liaisons
There was one minor update to the liaison list.
- g. Other- *This time is being reserved for topics that the chair did not reasonably anticipate would be discussed.*

H. PUBLIC PARTICIPATION

- a. Public Comments
Moira Keating asked that the district be transparent during the hiring process for the Athletic Director.
- b. Liaison Reports

F. ADMINISTRATIVE UPDATE

- a. Chairperson Update
None
- b. Superintendent Update
Dr. Pires' update included the newly reformed Athletic Advisory Committee. The committee met last Thursday at the High School. Each booster organization was asked to identify a member to represent their group for this committee going forward. Dr. Pires also shared the School Shadow visits that the administrators will again participate in this year. Each of three administrators will shadow two students at each of the schools during the year.
- c. Assistant Superintendent Update
Ms. Abrams' update included the Math Curriculum review process that was completed in June is now being reviewed by the principals and educators to identify plans and actions. On Thursday, Evaluation Team Supervisors, Curriculum and Instruction Leaders and Administration met to review and update the elements of the District Curriculum Accommodation Plan (DCAP). This effort will be the first in the district work to define and delineate Medway's Tiered System of Support.
- d. Committee Members' Update
Ms. Nassiff reported that the Medway Friends of Performing Arts is looking for new members.

G. APPROVAL OF MINUTES

- a. Regular Meeting, August 23, 2018
- b. Regular Meeting, August 30, 2018
- c. Regular Meeting, September 6, 2018

It was moved by Ms. Dietrich, seconded by Mr. Segarra to approve the meeting minutes of August 23, 2018, August 30, 2018 and September 6, 2018. All voted in favor. Motion carried 5-0

H. FUTURE AGENDA ITEMS

- Report on Summer Programs: Extended School Year (EYS) and Community Education (t.b.d.)
- Approval of Superintendent Contract (t.b.d.)
- Set School Choice Enrollment Capacity Vote, Round 2 (t.b.d.)
- Student Scholarship Funds approval (t.b.d.)
- Superintendent's Goals Presentation (t.b.d.)
- SAT/AP Testing Presentation (t.b.d.)

I. NEXT MEETINGS

- **Regular Meeting, Thursday, October 4, 2018, 7:00 p.m.**, in the presentation room, Medway Middle School, 45 Holliston Street, Medway
- **Regular Meeting, Thursday, October 18, 2018, 7:00 p.m.**, in the presentation room, Medway Middle School, 45 Holliston Street, Medway
- **Regular Meeting, Thursday, November 1, 2018, 7:00 p.m.**, in the presentation room, Medway Middle School, 45 Holliston Street, Medway
- **Regular Meeting, Thursday, November 15, 2018, 7:00 p.m.**, in the presentation room, Medway Middle School, 45 Holliston Street, Medway
- **Fall Town Meeting, Monday, November 19, 2018, 7:00 p.m.**, Medway High School, 88 Summer Street, Medway

F. ADJOURNMENT TO EXECUTIVE SESSION

There is a need for the school committee to adjourn to executive session in accordance with M.G.L., Chapter 30A, Section 21, exemption 3, to discuss strategy with respect to litigation if an open meeting may have a detrimental effect on the litigating position of the public body and the chair so declares.

It was moved by Ms. Dietrich, seconded by Mr. Segarra that the school committee adjourn to executive session, in accordance with M.G.L. Chapter 30A, Section 21, exemption #3, to discuss strategy with respect to

litigation if an open meeting may have a detrimental effect on the litigating position of the public body and the chair so declares,

A roll call vote was taken, voting in favor were Ms. Nassiff, Ms. Sullivan, Mr. Segarra, Ms. Dietrich and the Chair Ms. Borgatti.

At approximately, 9:10, the meeting adjourned to executive session and did not return to open session.

Respectfully Submitted,

Ellen Quinn

Ellen Quinn
Secretary to the School Committee

Approved: October 4, 2018